



**BIOFLORAL®**, a subsidiary of Groupe BioFloral, is an independently owned horticulture wholesaler offering Canada-wide coast-to-coast distribution.

Founded in 1999, **BIOFLORAL®** has built an excellent reputation partnering with well-known manufacturers who are recognized worldwide. The company offers the best brands and the largest variety of quality products in the industry from two distribution centres:

**Western Division**

602 – 19055 Airport Way, Pitt Meadows (BC)

**Eastern Division and Head Office**

675, montee Saint-François, Laval (QC)

Acclaimed by the industry, **BIOFLORAL®** was named “Supplier of the Year” for 2021, 2023 and 2024. We will continue to stand out by offering our clients the best products and exceptional customer service support.



Are you a team player who thrives in a collaborative environment? Join us at BioFloral, Canada's largest independently owned horticulture wholesaler! We are seeking motivated individuals to start their careers and grow with us! We are actively looking for a

## WAREHOUSE ASSOCIATE

### GENERAL INFORMATION



- **JOB STATUS**  
Permanent
- **SCHEDULE**  
Regular Monday to Friday, 7:00 a.m. to 3:30 p.m.
- **WORK LOCATION**  
602 – 19055 Airport Way, Pitt Meadows BC
- **SALARY**  
\$17.50 to \$19.00 per hour based on experience
- **EXTENDED BENEFITS**  
Health, Dental, Travel, Life and Disability insurance after three months
- **OTHER BENEFITS**
  - Boot allowance after six months
  - Great discount on garden products for personal use
- **START DATE**  
As soon as possible

### JOB PROFILE

The warehouse clerk, under the direction of the warehouse coordinator, is responsible for performing a variety of warehouse duties. The successful applicant will receive and process incoming stock and materials and accurately pick and prepare outgoing customer orders. The warehouse clerk may also be responsible for operating and maintaining warehouse equipment, recordkeeping of inventory and stock, and ensuring a clean and safe working environment.



### **DUTIES AND RESPONSIBILITIES**

- Check stock and packaging for damage; report issues.
- Follow procedures for preparing and packing orders.
- Handle inbound and outbound inventory and perform cycle counts under the direction of our Inventory controller.
- Communicate positively with team members and supervisors.
- Assist with loading and unloading delivery vehicles.
- Maintain a clean and organized work environment.
- Adhere to Health and Safety Regulations and company policies.

### **QUALIFICATIONS**

- High school graduate or equivalent.
- Ability to lift up to 50 lbs.
- Previous warehouse experience preferred but not required
- Forklift certification, WHMIS, and Transportation of Dangerous Goods training will be provided as needed
- Good oral and written communication skills.
- Ability to organize and prioritize tasks.
- Safety-oriented team player.
- Requires vision and hearing.

### **HOW TO SUBMIT YOUR APPLICATION**

Send us your CV by e-mail to [HR@biofloral.com](mailto:HR@biofloral.com). Only those with the required skills will be contacted for an initial telephone interview. If your profile meets the requirements of this position, you will be invited for a 2<sup>e</sup> interview, this time in person at our offices.

We look forward to receiving your application,

**BIOFLORAL®**  
**[www.biofloral.com](http://www.biofloral.com)**